

Position Title: Music Minister
Job Type: Renewable Yearly Contract
Location: Etobicoke, Ontario
Compensation: Commensurate with the Royal College of Organists guideline
Based on an average work week of 15 hours
Website: www.stjamesunitedchurch.com
Application Deadline: Consideration of applicants will continue until the position is filled

JOB SUMMARY

St. James United Church is a spirit filled, connected, transformational congregation, located in central Etobicoke.

We are inviting Applicants for a new Music Minister. St James possesses a rich choral history including a 35 voice SATB Senior Choir and an auditioned 20 voice SATB Chancel Choir. There are 3 paid choir section leaders. The successful candidate will have the experience and skill to lead and inspire these groups to continue excellence in these worship traditions and be willing to explore ways of updating and refreshing the element of music in our worship.

The Music Minister will draw upon their faith, understanding, inter-personal skills and sensitivity in coordination of services with the Ordained Minister, the Worship and Music Committee and the Junior and Youth Choir Director.

This part-time position is to commence in September 2019 and is expected to involve 15 hours per week including planning, rehearsals and Sunday Service as well as other services from time to time through the church calendar.

DUTIES AND RESPONSIBILITIES

Practices, Preparation, Performance and Communication

- Provide leadership and direction during worship service and weekly Thursday rehearsals for the Senior Choir and the Chancel Choir from September to June
- Provide leadership and oversee artistic direction for the choir and musical groups on each performance occasion, including special musical activities, programs or concerts
- Provide or arrange for accompaniment of choir anthems
- Ensure that the chosen choral and instrumental pieces support and enrich the service of worship
- Play the organ and/or piano in conjunction with an accompanist at all rehearsals and regular services of the church including 3 Sundays in the summer as well as specially scheduled worship services
- Provide or arrange for accompaniment of choir anthems
- Provide leadership for congregational singing of hymns and responses
- Foster knowledge and appreciation of church music in the choirs and the congregation
- Seek out and respond to feedback about the musical programs
- Participate in and provide leadership for fellowship activities within the choir
- Initiate and actively support ongoing choir recruitment
- Arrange for a replacement conductor/organist/pianist for any planned absences at your expense
- Provide musical accompaniment at weddings, funerals and memorial services for and additional fee set in consultation with the Worship and Music Committee

ADMINISTRATIVE WORK

- Select and provide music for preludes, interludes and postludes for worship service
- Oversee the assignment of choral section leads, piano accompanist, soloist, substitute musicians and other instrumentalists as required
- Search for and purchase appropriate music within the established budget, ensuring a variety of musical styles
- Meet regularly with the Ordained Minister
- Oversee the use and maintenance of the church's instruments, the two-manual Allen Church Organ and Kawai Grand Piano
- Oversee and adhere to music related expenses
- Attend Worship and Music meetings when required
- Maintain and update the library of Church music in collaboration with music librarians
- Attend the Annual Meeting and other whole church events

REQUIREMENTS

The Successful Candidate will be committed to continuing to foster and grow the ministry of music at St. James United Church. In addition, they should have the following skills and abilities

- Experienced with choral music and choral conducting
- Commitment to the musical growth of the congregation by encouraging and developing their singing and discovering and welcoming their various musical gifts
- Effective communication skills to facilitate collaboration, inclusion and education
- Commitment to working collaboratively with the Junior/Youth Director, Ordained Minister, other staff members and lay leaders
- Well versed in a wide variety of musical styles
- Ability and willingness to be adaptable to variations in schedule throughout the year
- Provide a police vulnerable sector record check

The following skills and experience are not required but are considered assets:

- Experienced organist
- Previous musical experience in a church environment
- Excellence in leading worship music

HOW TO APPLY

Applications will be received until the post is filled. Please direct inquiries and/or applications including a cover letter, curriculum vitae and optional video or audio recording to: sjubchair@gmail.com.

We will acknowledge the receipt of all applications and will treat them with the strictest confidentiality.